

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

Wednesday, January 16, 2019

NC Research Campus  
Kannapolis City Hall  
401 Laureate Way  
Kannapolis, North Carolina 28081

### Members:

Phillip Graham	City of Concord
Phil Collins	Cabarrus County
Ed Muire	Rowan County & Town of Cleveland
Wilmer Melton	City of Kannapolis
Doug Paris	Town of Midland
Wendy Brindle	City of Salisbury
Reuben Crummy	NCDOT TPD
Scott Cole	NCDOT Div. 10
Fred Haith	NCDOT Div. 9
Sushil Nepal	Town of Harrisburg
F.E. Isenhour	Town of East Spencer

### Others:

Phil Conrad	CRMPO Director
Connie Cunningham	MPO Staff
Joe Wilson	Kimley-Horn
Donald Griffith	NCDOT Div 10
Loretta Barren	FHWA
Stuart Basham	NCDOT DIV 10
Phillip Craver	NCDOT Div 9
Tim Haigler	CMS
Andy Christy	RIDER Transit
Brielle Hartney	Concord Trans.
Gretchen Coperine	City of Kannapolis

### **Call to Order**

TCC Chairman, Mr. Wilmer Melton called the January 16, 2019 meeting of the Cabarrus Rowan MPO TCC to order. Chairman Melton was momentarily called away from the meeting, so Vice Chairman Wendy Brindle called the roll of eligible TCC members and determined that a quorum had been met. At that time, CRMPO Executive Director Phil Conrad asked that everyone present introduce themselves since there were several guests in attendance.

Vice Chairman Brindle then asked for any additions or corrections to the agenda. With none heard, Vice Chairman Brindle continued by asking for any speakers from the floor. With none heard, she moved on to the next item of business.

### **Approval of Minutes**

Vice Chairman Brindle called the TCC members' attention to the October 17, 2018 meeting minutes included in their meeting packets. Vice Chairman Brindle asked if there were any corrections or additions to the minutes. With no corrections or additions being heard, Mr. Phillip Graham made a motion to approve the minutes as presented. Mr. Phil Collins seconded the motion and the TCC members followed with a unanimous vote to approve.

## **DRAFT 2020-2029 TIP**

CRMPO Executive Director Phil Conrad reported to the members that NCDOT has applied their methodology to rank transportation projects across the State and have added the quantitative scores with the local MPO points as well as the Division Engineer's point rankings. Phil went on to explain that the DRAFT 2020-2029 TIP was released to the public at the January 2019 Board of Transportation meeting. At that time Phil called members' attention to Attachment 3A in their packets which was a copy of the TIP projects included in the TIP. Phil reviewed all of the Cabarrus and Rowan County projects in detail with the members.

Phil continued by calling members' attention to Attachment 3B which included the changes between the DRAFT STIP 2020-2029 and the current STIP. Some of the changes were for schedule changes, acquiring right-of-way and construction modifications and/or changes. After a detailed review of the projects included on these spreadsheets, Phil offered the floor to Division 9 and 10 representatives to add any additional information or comments.

Mr. Scott Cole Division Engineer from Division 10 addressed the TCC members. Scott explained that the Cabarrus County segment of the NC Highway 3 project came off the list with the newly Draft TIP. Scott reported that the project did not score well in the overall process this round. He reported that environmental documents had already been started for the project and they would go ahead and complete them and save for a later time when the projects score higher. Scott also reported that the last segment of the Poplar Tent Road improvement project dropped off the list as well due to scoring very poorly in the rankings. Scott was happy to report that the final segment of George W. Lyles Parkway project had been added to the list because it had scored very well and moved up the list. After Scott was finished, Phil asked if Division 9 had any comments or additional information to add to Division 9 projects on Attachment 3B and Mr. Fred Haith replied he had no information or comments to add.

With no further discussion or comments, Phil concluded by adding that the Cabarrus Rowan MPO will be required to do a conformity report on the changes included in Attachment 3B.

## **Performance Based Planning: Safety Targets**

CRMPO Executive Director Conrad explained to the members that under new federal transportation legislation, FAST Act, all State DOT's and MPO's are required to adopt performance-based planning as a component of the metropolitan transportation planning process. Director Conrad reminded members that the Plan was posted on the CRMPO website in the fall of 2018 during the public comment period. No comments were received. He then called their attention to two emails from Mr. Daryl Vreeland, NCDOT TPD regarding the need and goals of the safety targets. After review of the emails and the goals, Phil directed members to a Draft Resolution endorsing the Targets for Safety Performance Measures Established by NCDOT. Phil closed by stating that State DOT's are now required by the Federal Highway Administration (FHWA) to submit Safety Target Performance Plans with their biennial reports. Phil informed TCC members that NCDOT is requesting a signed adoption resolution by no later than February 27, 2019.

With no discussion, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider adopting the Targets for Safety Performance Measures established by NCDOT. Mrs. Erin Burriss seconded the motion and all members voted unanimously to approve.

## **FY 2019-2020 DRAFT UPWP**

Director Phil Conrad reminded the TCC members that each year the Cabarrus Rowan MPO is required to create and adopt a Unified Planning Work Program (UPWP). Phil continued by stating that the UPWP is the MPO's budget and uses the state fiscal year 2019-2020. He called members' attention to Attachment #5 in their packets which was the detailed line by line budget for their review. Phil explained that the UPWP identifies the planning tasks, responsible agencies and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. Phil went on to say that these projects include MPO planning activities conducted by local agencies, the NCDOT and a line item for Regional Model and MTP Maintenance.

Phil then reviewed the budget line item by line item for the members. He explained that the line item for the Regional Model task had increased by \$6000 this budget. After he completed the review, he moved on to the attachment containing the member contributions for operations. After review, he asked for any questions or comments. With none heard, Phil reminded the TCC members that this was information for their review and would come back before them for approval at a future meeting.

### **City of Salisbury Traffic Signal Network Update**

Executive Director Conrad reported to the TCC members that NCDOT Division 9 has been working with the City of Salisbury on funding options for the City's needs for a traffic signal network update. Phil pointed out that CMAQ funds could be an available option for funding, but the Cabarrus-Rowan MPO has allocated all of its available CMAQ funds to other projects. Phil reported that there may be the possibility of funding becoming available later in 2019 for projects that are shovel ready. These projects would have to be delivered and funding be federally authorized prior to the upcoming rescission deadline in the fall of 2019. Vice Chairman Wendy Brindle with the City of Salisbury addressed the TCC members and said the City feels they have a viable CMAQ project should additional CMAQ funding become available. Director Conrad called members' attention to Attachment 6 in their packets which was the City of Salisbury Traffic Signal Network application for CMAQ funds for their review. Vice Chairman Brindle closed by saying the City of Salisbury is asking the CRMPO for a resolution of support for their project application.

With no further discussions, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing the City of Salisbury Traffic Signal Network CMAQ funding application. Mr. F.E. Isehour seconded the motion and the TCC members voted unanimously to approve.

### **RIDER Transit Program of Projects**

Director Phil Conrad reported to the TCC members that RIDER Transit System Program of Projects is a list of proposed FTA grant requests to support the operations of RIDER Transit System in FY 2019. Phil went on to say that RIDER has decided to use the Cabarrus-Rowan MPO's Public Involvement procedures to process this annual requirement and called members' attention to Attachment 7 which was the Program of Projects background information, list of projects proposed to be funded in 2019 along with Section 5307 Urbanized Area Formula of Grants. After review of Attachment 7, Phil reported that a public comment period will be held on

the Program of Projects from February 4 to March 4, 2019 and serves as a tool for RIDER Transit to relay information out to the public.

With no discussions, Mr. Phillip Graham made a motion to recommend that the CRMPO TAC consider releasing the Program of Projects for public comment. Mr. Sushil Nepal seconded the motion and the TCC members voted unanimously to approve.

### **Reports/CRMPO Business**

**Local Reports - MPO/TPD/NCDOT Division 9 & 10** – Mr. Stuart Basham, representative for Division 10 addressed the TCC members and called their attention to Division 10 updates included in their packets. Stuart provided updates on projects I-3802 I-85, U-3440, U-4910 A and B, U-5806 and B-5123.

Mr. Fred Haith, representing Division 9 called members' attention to the Division 9 spreadsheets of updates included in their packets. Fred reported that projects were progressing and would be happy to answer any questions about individual projects if there were questions. Fred did report that the Highway 150 project did not score well in this round of rankings and like the Highway 3 project in Cabarrus County, it had fallen too far down the list to be considered at this time. Division 9 is in the process of finishing the environmental study and will keep it until funding becomes available for the project. Fred closed by saying that Division 9 will be taking a closer look at projects that did not make the list to see if changes can be made to make them more eligible for funding.

**2022-2031 TIP Call for New Projects** – Phil reported that he sent out an email call for new projects and the deadline for submitting them is January 31, 2019

### **Informational Items**

- Concord Express, Salisbury Transit, and RIDER Transit Ridership Information – Phil called attention to the ridership information included in their packets.
- Phil called members' attention to the minutes from the most recent meeting of the CRAFT meeting.
- Phil informed the TCC members that the CTP public meeting will be held on January 29, 2019 at the Connect Christian Church in Concord.
- Next scheduled meeting is February 20, 2019..

### **Adjournment**

TCC Vice Chairman Brindle asked if there was any other business to discuss. With no other business to be considered being heard, Mr. F.E. Isenhour made a motion to adjourn and that motion was seconded by Vice Chairman Wendy Brindle.