

MINUTES

TECHNICAL COORDINATING COMMITTEE

Wednesday, August 18, 2021

HYBRID MEETING DUE TO COVID-19 PANDEMIC

Members:

Phillip Graham	City of Concord
Susie Morris	Cabarrus County
Ed Muire	Rowan County & Town of Cleveland
Stuart Basham	NCDOT Div. 10 *
Wendy Brindle	City of Salisbury
Fred Haith	NCDOT Div. 9
Joel Taylor	Town of Spencer
Scott Kaufhold	City of Kannapolis *
Jason Hord	Town of Granite Quarry
Franklin Gover	Town of China Grove *
Erin Burris	Town of Mt. Pleasant

Others:

Phil Conrad	CRMPO Director*
Connie Cunningham	MPO Staff
Phil Collins	Cabarrus County
Loretta Barren	FHWA
J. Scott Miller	NCDOT Div10*
Phillip Craver	NCDOT Div 9
Peter Franzese	Spencer
LJ Weslowski	RIDER Transit
Andy Bailey	NCDOT TPD
Jeff Littlefield	NCDOT Div10
Roger Castillo	NCDOT TPD
Kenetta McLean	NCDOT
David Wasserman	NCDOT STIP
Teresa Robinson	NCDOT STIP
Rodney Harrison	SalisburyTransit
Pat Ivy	NCDOT Div 9
Valerie Steele	Rowan Airport
Jason Wager	CCOG
Khoa Gritson	NCDOT
Grant Jacobs	NCDOT
Jorge Luna	HDR

- Attended in person

Call to Order

The August 18, 2021 meeting of the Cabarrus Rowan MPO TCC was called to order by Chairman Phillip Graham. Chairman Graham welcomed the members and called the roll of eligible TCC members and determined that a quorum was met. Chairman Graham continued on by asking if there were any adjustments to the meeting agenda. With none heard, Chairman Graham continued by asking if there were any speakers from the floor. With no speakers being heard, Chairman Graham moved to the next item.

Approval of Minutes

TCC Chairman Graham called the TCC members' attention to the meeting minutes of the May 19, 2021 TCC meeting included in their meeting packets. Chairman Graham asked if there were any corrections or additions to the minutes. With no corrections or additions being heard, Mr. Ed

Muire made a motion to approve the minutes as presented. Chairman Graham seconded the motion and the TCC members voted unanimously to approve.

CTP Amendment

CRMPO Director Conrad reminded the TCC members that amendments to the CTP had been presented to them at the last CRMPO TCC meeting by the City of Concord and the Town of Harrisburg. The items were tabled to have time to gather some additional information on the Town of Harrisburg's submittal after questions and concerns were raised by Mr. Andy Bailey with NCDOT. Director Conrad explained to the TCC members that the Town of Harrisburg had made some changes to their CTP submittal while the City of Concord submittal remained the same. Director Conrad called members' attention to Attachment 3 in their meeting packets which were summary tables of the CTP changes.

Mr. Andy Bailey addressed the members and stated that there were concerns about some of the functional classifications in the Town of Harrisburg's first submittal. Mr. Bailey explained that he had met with the Town of Harrisburg and they were able to resolve the initial issues.

At that time, Mr. Bailey took the opportunity to introduce Mr. Roger Castillo with NCDOT TPD. Andy explained the Mr. Castillo will soon be taking over the responsibilities as the NCDOT Coordinator for the Cabarrus Rowan MPO. The group welcomed Mr. Castillo.

Chairman Graham addressed the TCC members and asked if there were any questions or comments on the proposed CTP amendments as presented. With none being heard, Mrs. Wendy Brindle made a motion to recommend that the CRMPO TAC consider releasing the CTP amendments for public comment. Mrs. Susie Morris seconded the motion and the TCC members voted unanimously to approve.

FY 2020-2029 MTIP Modification #3

Director Phil Conrad reported to the members that the City of Salisbury has requested a STIP amendment be submitted for consideration with project number 5339(b). 5339(b) are funds for bus replacement and vehicle related equipment such as fare boxes, destination signs, camera systems and automated voice annunciation systems. The amendment Director Conrad, explained would add \$800,000 to Bus and Bus Facilities-Routine Capital (TC-0023) using Section 5339(b) funds at a Federal share of \$640,000 and local share of \$160,000. He called members' attention to page 16 in their meeting packets which was a copy of the request.

Director Conrad then asked if Mr. Rodney Harrison with Salisbury Transit has anything to add and Mr. Harrison reported he had no additional information to add. The Director then called TCC members' attention to Attachment 4 in their packets which was a draft resolution for their consideration.

CRMPO TCC Chairman Graham asked if there were any questions or comments on the request. With none being heard, Mrs. Wendy Brindle made a motion to recommend that the CRMPO TAC

consider endorsing Amendment #3 to the FY 2020-2029 MTIP. Mr. Ed Muire seconded the motion and members voted unanimously to approve.

FY 2020-2029 MTIP Amendment #4

Director Conrad reported to the TCC members that NCDOT has made a request for three STIP Amendments. The first is to add HS-2010D RCI for NC 24/27 and Bethel School Road. Their second amendment request is to add a sidewalk connection to project BL-0034 Kelsey Scott Park Greenway and the third request is to add statewide ITS device operations for HO-0005. Director Conrad called members' attention to the requests included in their packets.

The Director went on to report that these amendments to the STIP would be presented to the Board of Transportation for approval at an upcoming meeting. He then referenced Attachment 5 in their packets with was a draft resolution for their consideration.

TCC Chairman Phillip Graham asked if there were any questions or comments. With none heard, Chairman Graham made a motion to recommend that the CRMPO TAC consider endorsing amendment #4 to the FY 2020-2029 MTIP. Mr. Franklin Gover seconded the motion and the TCC members voted unanimously to approve.

FY 2020-2029 MTIP Modification #7

Director Phil Conrad reminded the TCC members that CRMPO staff is at times requested to bring amendments or modifications from recent NCDOT Board of Transportation agendas to the TCC/TAC for consideration. The first project modification being requested is to delay construction of AV-5731 South Development Area Apron Expansion to FY 2023 for construction.

The second project modification is to delay right-of-way to FY 2023 for the EB-5844 Little Texas Road sidewalk. The third requested modification is to delay construction for the EB-5861 Third Street Greenway to FY 2022. The fourth requested modification is for C-4903 which requests an addition of the Air Awareness Program by NCDQA in FY 2022 and the fifth request asked for a delay in acquiring eight rail cars by NCRR to FY 2022 for project P-5719C. Director Conrad reviewed the modification requests with the members and asked for any questions or comments.

With no questions or comments being heard, Mrs. Erin Burris made a motion to recommend that the CRMPO TAC consider endorsing modification #7 to the FY2020-2029 MTIP. Chairman Phillip Graham seconded the motions and the TCC members voted unanimously in favor of the modification.

FY 2020-2029 MTIP Modification #8

CRMPO Director Conrad reported to the TCC members that NCDOT has recently revised the STIP Prologue to include language related to Transit Safety Targets required by FTA. He continued by stating that NCDOT has requested that the CRMPO take action to revise the MTIP to include a revised version. Director Conrad then called members' attention to Attachment 7A which was the STIP Prologue with the applicable language and Attachment 7B which was the

incorporation of the language into the MTIP. He also called attention to an email in their packets from Mr. David Wasserman that further provided additional information.

With no questions or comments being heard, Chairman Phillip Graham made a motion to recommend that the CRMPO TAC consider endorsing modification #8 to the FY 2020-2029 MTIP. Mr. Scott Kaufhold seconded the motion and the TCC members voted unanimously to approve.

Public Transportation Agency Safety Plan Targets

Director Phil Conrad reminded the TCC members that the Public Transportation Agency Safety Plan (PTASP) final rule, 49 C.F.R. Part 673, requires certain operators of public transportation systems that are recipients or subrecipients of FTA grand funds, to develop safety plans that include the processes and procedures necessary for implementing Safety Management Systems.

Director Conrad explained that the Concord/Kannapolis Area Transit System and Salisbury Transit opted to use the NCDOT Safety Plan which allowed them to draft and certify their Public Transportation Agency Safety Plan under NCDOT's framework and requirements. The Concord/Kannapolis Area Transit System is allowed to choose this option because they operate less than 100 buses and are considered a small public transportation provider.

Director Conrad continued by explaining that approval by the Cabarrus Rowan Metropolitan Planning Organization is required for approval and certification by NCDOT. He also reported that NCDOT has requested that the CRMPO adopt a resolution establishing the transit safety targets for the two systems. Director Conrad then called members' attention to Attachment #8 in their packets and reviewed the safety targets with the members.

With no comments or questions heard, Mrs. Wendy Brindle made a motion to recommend that the CRMPO TAC consider approving the Rider Public Transportation Agency Safety Plan. Mrs. Erin Burris seconded that motion and the TCC members voted unanimously to approve.

Federal Funds Call for New Proposed Projects

CRMPO Director Conrad reminded TCC members that CRMPO staff issued a call for project proposals for the STBGP funding source. The call ended on August 6, 2021 and staff received a total of three project requests from three member jurisdictions. Director Conrad continued by stating that the total cost of these three projects is \$7.445 million. He went on to report to the TCC members that the project call is for the \$1.446 million in CARES funds and the \$208,994 Infrastructure funds allocated to the CRMPO by USDOT. In addition, Phil stated that according to NCDOT staff the CRMPO has a rolling balance of \$3.6 million in federal STBGP funds. He then called members' attention to a memo from Mr. David Wasserman on page 33 and 34 regarding the funding. Mr. Wasserman reviewed the memo with the TCC members.

At this time, Director Conrad called the members' attention to Attachment 9 which was a list of the project proposals. He reviewed the project proposals for the members and then asked the project sponsors to add any comments to the group regarding their proposals. Mrs. Erin Burris provided information on the Mount Pleasant North Washington Street Roadway Improvements

proposed project to the members. When Mrs. Burris was finished Director Conrad asked for any questions and comments. Mr. David Wasserman reported to Mrs. Burris and the TCC members that the Town cannot spend State funds on a local street project. Mrs. Burris explained she had been working with NCDOT on this project proposal and this is the first time she was made aware of this information. After discussions, it was determined that Director Conrad would hold this project proposal for discussion with NCDOT staff after the meeting.

Director Conrad called upon Mr. L.J. Weslowski to review the RIDER Transit System project proposal. Mr. Weslowski explained that the request was to purchase eight (8) replacement 35' hybrid electric heavy duty low floor buses. After review, there were no questions or comments. Director Conrad then requested Mrs. Wendy Brindle explain the City of Salisbury's project proposal. Mrs. Brindle reviewed the City's request for Brenner Avenue Traffic Flow and Safety Improvements. After review, there were no questions or comments from the members.

With no further information provided and no other discussion, Mrs. Wendy Brindle made a motion to recommend that the CRMPO TAC consider endorsing all three project proposals and provide funding to the RIDER Transit and City of Salisbury project proposals with the remaining funding going to the Mt. Pleasant project proposal once it is determined to be eligible. Mr. Scott Kaufhold seconded the motion and the TCC members voted unanimously to approve.

FY 2021-2022 UPWP Amendment #1

Director Phil Conrad reminded the TCC members that \$60,000 had been programed in Special Studies for the FY 2021-22 UPWP. These funds were put in this category as supplemental technical assistance for the 2050 MTP and is available to all members of the CRMPO for eligible projects. Phil reported that the Town of China Grove had previously been awarded \$44,000 for the Main Street Corridor Study under Special Studies.

Director Conrad said another request for Special Studies funds has been made by Rowan County to complete a corridor study of Long Ferry Road. The local match Phil reported, would be paid by Rowan County. Director Conrad referred members to page 68 in their packets which explained in detail the request. Director Conrad called members' attention to Attachment 10A which was a draft resolution to amend the UPWP and reallocate \$30,000 under Special Studies task code to fund the Long Ferry Road corridor study. He went on to also call members' attention to Attachment 10B which was a revised local match table for the 2050 MTP technical assistance. Director Conrad then asked for questions or comments.

Mrs. Susie Morris asked if the new census will change local match amounts. Director Conrad replied that this amendment is for this fiscal year so will fall under current match amounts. Representatives of Salisbury, China Grove and Kannapolis reported that their respective jurisdictions are in support of the request. With no further discussion, Mrs. Wendy Brindle made a motion to recommend that the CRMPO consider adopting Amendment #1 to the FY 2021-22 UPWP. Mr. Scott Kaufhold seconded the motion and the TCC members voted unanimously to approve.

Reports/CRMPO Business

1. Local Reports – MPO/NCDOT Division 9 and 10/PTD- Mr. Pat Ivy, NCDOT Division 9 representative reviewed the Division 9 Project Update spreadsheet included in the members' packet.

Mr. Stuart Basham, NCDOT Division 10 representative called the TCC members' attention to a spreadsheet of Division 10 project updates and highlighted some of the ongoing projects in Division 10.

2. Division 9 Presentation – Mr. Pat Ivey with Division 9 provided members with a power point presentation on the STIP Program Update. The presentation covered the background of the STIP, the Cost Estimation Improvement Process, the STIP Cost Review and Board of Transportation considerations.

3. FY 26 STPBG Balance and Project Call – After discussion by the TCC members it was determined by consensus to have Director Conrad bring this before the CRMPO TAC.

Informational Items

- RIDER Transit, Salisbury Transit and MTC Ridership Information – Phil called attention to the ridership information included in their packets
- CRAFT Meeting Minutes – Director Conrad called members' attention to the minutes included in their packets.
- Next scheduled meeting is September 15, 2021.

With no further business to discuss, Director Phil Conrad adjourned the meeting. It was determined by consensus of the members due to the late hour to take a one-minute break and then return for the Connect Beyond Recommendation presentation provided by CCOG.