

## MINUTES

### TECHNICAL COORDINATING COMMITTEE

**Wednesday, October 16, 2013**

NC Research Campus  
150 Research Campus Drive  
Kannapolis, NC 28081

**Members:**

Joe Wilson  
Dan Peters  
Jeff Wells  
Jonathan Marshall  
Josh Watkins  
F.E. Isenhour  
Marc Morgan  
Diane Hampton  
Linda Dosse  
Wendy Brindle

City of Concord  
Town of Granite Quarry  
City of Kannapolis  
Cabarrus County  
Town of Harrisburg  
Town of East Spencer  
NCDOT-Div. 10  
NCDOT-Div. 9  
NCDOT-TPB  
City of Salisbury

**Others:**

Phil Conrad      CRMPO Director  
Louis Mitchell    NCDOT Div. 10  
Connie Cunningham CRMPO Staff  
Jinnette Clay     CCST  
Rob Walter        Concord Airport  
James Nordan     NCDOT TPB  
Loretta Barren    FHWA  
Wilmer Melton    Kannapolis  
Thad Howell       Rowan Airport

### **Call to Order**

TCC Chairman Jonathan Marshall called the October 16, 2013 meeting of the Cabarrus Rowan MPO TCC to order. Chairman Marshall welcomed everyone to the meeting. Chairman Marshall asked if there were any additions or corrections to the agenda. With none being heard, TCC Chairman Marshall asked if there were any speakers from the floor. There were no speakers to come forward, so Chairman Marshall continued by asking those present to introduce themselves. After all introductions were made, Chairman Marshall reminded all members about the NC Ethics requirements and asked that anyone having a conflict of interest with any item during the meeting to please refrain from participating in that item. With no further discussion, Chairman Marshall moved on to the next item of business.

### **Approval of Minutes**

Chairman Marshall called members' attention to the minutes of the August 21, 2013 TCC meeting. He asked members for any comments or corrections to the minutes. With no comments or corrections being noted, Mr. Wilmer Melton made a motion to accept the minutes as presented. Mr. Joe Wilson seconded the motion and TCC members followed with a unanimous vote to approve the minutes.

### **Functional Classification Maps**

MPO Director Phil Conrad reported to the TCC that NCDOT has requested a review of the federal Functional Classification System for the Cabarrus Rowan MPO area. He reminded members that he had sent each of them this request electronically via email prior to the

meeting. Phil called TCC members' attention to Attachment 3A in their packets which was a letter from NCDOT explaining the changes to the Functional Classification process. After review of the letter, Phil went on to call members' attention to Attachment 3B which included a set of guidelines for updating the maps. Lastly, Phil reviewed Attachment 3C which contained a list of submitted comments from Rowan County regarding the Functional Classification maps. Phil then turned the discussion over to Ms. Linda Dosse, NCDOT TPB Coordinator. Linda explained that the Functional Classifications are strictly for planning and are based on the Federal Functional Classifications and work cooperatively with the CTP. In reviewing the Rowan County submittals, Phil reported that the Major Collector roads are eligible for DA funds but Minor Collectors and below are not. Phil reminded TCC members that all comments and proposed modifications are due to NCDOT by December 2, 2013. Linda added that she is working under a deadline to get all requested changes input into the data system and will need for the CRMPO TAC to approve a *Draft* at their November 2013 meeting. Phil let members know that he would send out an email as a final request for changes/corrections and that all members would have 7 to 10 days to get all information to him so that he could submit them to NCDOT electronically.

### **FY 2012-2018 Amendment #7**

Phil reported to the TCC that as a result of the 2010 US Census, the population in the urbanized areas within Cabarrus and Rowan Counties has exceeded 200,000 people. Because of this growth, the CRMPO became eligible to program some Surface Transportation Program (STP) funds using a local selection process. Phil reminded members that they had recommended and requested that these STP funds be used for the extension of Kimball Road to US 29. Phil went on to say that NCDOT has indicated that they are interested in beginning pre-construction on this project in 2013. Linda Dosse added that these types of DA funds do not go through the usual NCDOT prioritization process. After little discussion, Mr. Dan Peters made a motion to recommend that the CRMPO consider endorsing amendment #7 to the FY 2012-2018 MTIP. Mr. F.E. Isenhour seconded the motion and TCC members voted unanimously to approve.

### **Relocation of Old Beatty Ford Road**

MPO Director Conrad informed the TCC members that NCDOT has made a written request to the MPO for input on the relocation of Old Beatty Ford Road from its intersection with Bostian Road to Lentz Road. Phil called members' attention to Attachment #5 which was a copy of the written request and a map from NCDOT. Diane Hampton with NCDOT Division 9 office advised members that a public meeting was going to be held on November 12<sup>th</sup> from 4:00 to 7:00 pm at the Moose Family Center in Kannapolis for public input on the project.

### **Strategic Transportation Investment Project List**

Phil reported to members that since the Strategic Mobility Formula (SMF) was passed by the General Assembly, the CRMPO staff has been working on a *draft* list of projects for the 2040 Long Range Transportation Plan (LRTP). Phil called members' attention to Attachment #6A in their packets which was a reference sheet and memo on project ranking and how the process works. In reviewing the memo with TCC members, Phil called special attention to requirements now in place that will require the MPO to not only include highway projects in their tier ranking, but also bicycle, pedestrian, aviation, and public transit projects in the list of Division Tier needs. Phil continued by reminding members that he had forwarded an email to them on October 15<sup>th</sup>

from NCDOT with new requirements on the MPO's prioritization methodology. Phil reported that NCDOT has made a comment that the MPO should have a methodology to score aviation and ferry projects as well and that this task must be completed by May 2014.

Phil called members' attention to crucial deadlines concerning the STI. They were; quantitative scores for existing projects will be released on January 1, 2014, new projects must be submitted through electronic template by January 31, 2014, quantitative scores for new projects will be released by May 1, 2014, local input points must be assigned by July 31, 2014, final scores for all projects will be released by September 30, 2014 and the *Draft* STIP should be completed and available by October 15, 2014. Phil called members' attention to the full implementation schedule that was included in their packets. Diane Hampton advised members that NCDOT has a very good video on their website regarding the STI.

Phil advised members that a subcommittee will be formed to continue work on the STI project ranking and to please let him know if they would like to be on the subcommittee.

### **Reports/CRMPO Business**

- ✓ Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Mrs. Diane Hampton from NCDOT Division 9 called TCC members' attention to a spreadsheet of updates on the Rowan County projects included in their packets. Mr. Marc Morgan provided TCC members with a handout of Division 10 project updates and reviewed them with the TCC.
- ✓ MOU Signatures – Phil reported that signatures approving the MOU had been received from all jurisdictions but one, and that staff was continuing to try to secure the final signature documentation. The Town of Landis has still not forwarded MPO staff their signature page after repeated attempts by MPO staff to obtain it.
- ✓ East Innes Street Corridor Study Update – Mrs. Wendy Brindle from the City of Salisbury reported that the City has already completed three charrettes and will be holding a public meeting in November 2013 on the project.
- ✓ 2010 LRTP Update – Phil Conrad reported that a public information meeting will be held in East Spencer on October 22, 2013.

### **Informational Items**

- Concord Express, Salisbury Transit, Rowan Express, Cabarrus Links and RIDER Transit Ridership Information - Phil called the TCC members' attention to the ridership information included in their packets.
- I-85 Widening Local Officials Meeting – November 4<sup>th</sup> at Winecoff Elementary School
- Next scheduled meeting is November 20, 2013.

## **Adjournment**

With no other business to be considered, Mr. Wilmer Melton made a motion to adjourn the October 16, 2013 meeting of the Cabarrus Rowan MPO TCC. Chairman Marshall seconded the motion and the meeting was adjourned.