

MINUTES

TECHNICAL COORDINATING COMMITTEE

Wednesday, January 19, 2011 – 12 Noon

Cabarrus Regional Chamber of Commerce
3003 Dale Earnhardt Blvd
Kannapolis, North Carolina 28083

Members:

Joe Wilson
Dan Peters
Linda Dosse
Jonathan Marshall
Ed Muire

David Pugh
Brett Abernathy
Dan Mikkelson
Ben Warren
Marc Morgan
Keith Deal
W.S. Rowland

City of Concord
Town of Granite Quarry
NCDOT-TPB
Cabarrus County
Rowan County
Town of Cleveland
Town of Midland
NCDOT Division 9
City of Salisbury
City of Kannapolis
NCDOT- Division 10
Town of Faith
Town of Landis

Others:

Phil Conrad
Wilmer Melton
Connie Cunningham
Rob Walter
Loretta Barren
Jeff Turner
Caroline Kone
Randy Bass
Rebecca Yarborough

CRMPO Director
City of Kannapolis
CRMPO Staff
Concord Airport
FHWA
NCDOT Division 9
WSP Sells
CCTS
CCOG

Call to Order & Quorum

Acting TCC Chairman Ed Muire called the January 19, 2011 meeting of the Cabarrus Rowan MPO TCC to order. Mr. Muire is serving as Chairman in the absence of TCC Chairman Adrian Cox for today's meeting. Chairman Muire then called the roll and determined that a quorum was met. Chairman Muire continued on by asking if there were any additions or corrections to the agenda. With there being none heard, Chairman Muire continued on to the next item of business.

Approval of Minutes

Chairman Muire proceeded by asking for any comments or corrections to the minutes from the October 20, 2010 TCC meeting. With there being no corrections or comments heard, Mr. Dan Mikkelson made a motion to approve the minutes as presented and Mr. Jonathan Marshall seconded the motion. The TCC followed with a unanimous vote to approve the minutes from the October 20, 2010 meeting.

Centralina Transportation Planning Organization Study

MPO Director Phil Conrad reported to the TCC members, that the Centralina Council of Government recently completed a study of transportation planning organizations with the intent of evaluating consolidation of the North Carolina Metropolitan Planning Organizations in the Charlotte Region. Phil continued by informing the TCC members that an informational meeting of the study findings was held in Charlotte on November 15, 2010. Phil called TCC members' attention to an executive summary for this study which was included in their agenda packet as attachment 3 and reported that the full report including appendices is posted on the Centralina COG website.

Director Conrad introduced Mrs. Rebecca Yarborough from the Centralina COG to the TCC members. Mrs. Yarborough began by thanking everyone who had participated in the study and provided comments and feedback on the study topic. She presented a powerpoint presentation to the TCC members that explained the concept behind the study and what organizations participated in the discussions. She reported the findings of the study and possible action for improving regional performance. TCC members thanked Mrs. Yarborough for the information and she acknowledged that she would be providing the CRMPO TAC with this presentation at their next meeting.

Nomination and Election of TCC Vice-Chairman

MPO Director Conrad reminded TCC members that according to the CRMPO TCC Bylaws, a new TCC Vice Chairman must be elected each year. The TCC Vice Chairman rotates to the Chairman position automatically. Also, the TCC Chairman and Vice Chairman must be rotated between jurisdictions in Cabarrus and Rowan Counties.

Phil requested that the TCC nominate and elect a Vice Chairman from Rowan County for 2011 per the TCC Bylaws. TCC Chairman Muire opened the floor to nominations for a Vice Chairman from Rowan County. Mr. Joe Wilson made a motion to nominate Mr. Dan Peters as Vice Chairman for 2011 and Mr. Dan Mikkelson seconded the motion. With no other nominations being heard, Chairman Muire closed the floor to nominations. Mr. Peters was unanimously voted into the Vice Chairman position for 2011.

Draft FY 2011-2012 Unified Planning Work Program

Director Conrad explained to the TCC members that each year the Cabarrus Rowan MPO develops and adopts a unified planning work program (UPWP). The UPWP, Phil continued, is the MPO budget and follows the state fiscal year 2011-2012. Phil called TCC members attention to Attachment 5A Draft UPWP in their agenda packet.

Phil explained that the UPWP identifies the planning tasks, responsible agencies, and the funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. Phil informed TCC members that these projects include MPO planning activities undertaken by local agencies, the North Carolina Department of Transportation, a line item for Regional Model and Long Range Transportation Maintenance, and urbanized area transit-related planning activities conducted by the CK Rider transit system. Phil reported that NCDOT still requires a 5 Year Planning Calendar be developed in coordination with the annual UPWP. Phil called TCC members attention to Attachment 5B which was a Draft 5 Year Planning Calendar for their review.

Phil concluded by stating that staff was providing this Draft UPWP and Draft 5 Year Planning Calendar for information and would be coming before them again at a later date for a recommendation.

Transportation Conformity MOA

Linda Dosse, NCDOT TPB reported to TCC members that the United States Environmental Protection Agency is requiring all MPO's that have non-attainment counties to sign an interagency agreement for transportation conformity. This proposed agreement, Linda explained, has been drafted by N.C. Department of Environment and Natural Resources (NC DENR) and is an exact template for all those affected MPO's in the state. Linda continued by explaining that this agreement was first presented by NC DENR at a Cabarrus Rowan MPO meeting in October 2009.

Linda called TCC members attention to Attachment 6 in their packets which was the proposed agreement and specifically called members' attention to page 4. Page 4 included a list of MPO duties as part of the Transportation Conformity process. Linda went on to say that NCDOT, NCDENR, USDOT and EPA all have assigned duties as part of this interagency agreement

MPO Director Phil Conrad reported to TCC members that CRMPO staff already performs the items listed in the proposed MOA. With little member discussion, Mr. Dan Mikkelson made a motion to recommend that the CRMPO TAC consider and approve the Transportation Conformity Memorandum of Agreement. The motion was seconded by Mr. Dan Peters and the TCC membership voted unanimously to approve.

Reports / MPO Business

- Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Mr. Brett Abernathy with NCDOT Division 9 presented and reviewed a handout on the Rowan County projects. Brett introduced Mr. Jeff Turner with NCDOT Division 9 to the TCC members. Brett explained that Jeff would be acting Proposals Engineer and would oversee local programs, CMAQ, and ARRA projects.

Mr. Marc Morgan with NCDOT Division 10 provided TCC members with an oral report of Division 10 projects.

- CTP Update – Ms. Linda Dosse with NCDOT-TPB reported that she is continuing to make corrections and updates from local staff on the CTP
- FY 2012-2018 TIP and Transportation Conformity – Phil Conrad reported that the Yadkin River Bridge project will be required to move to Horizon Year 2015 and will also need to be included in the regional model in that horizon year.
- Proposed TIP Priority Methodology – Phil Conrad called members attention to information included in their agenda packets regarding the criteria for ranking projects for the MPO Priority List.
- NC Mobility Fund – Director Conrad called TCC members attention to information included in their packets on the NC Mobility Fund. The information included the Draft Mobility Fund Project Criteria and Selection Process as of December 8, 2010.
- Proposed Urban Area Census – MPO Director Phil Conrad provided TCC members with a handout on information regarding the 2010 Census.
- NCDOT Division Organization Structure History - Phil provided a handout to TCC members which provided information on the NCDOT Maintenance Division Organization structure.

Information Items

Concord Express, Salisbury Transit, Rowan Express, East Rowan Express, Cabarrus Links and the RIDER Transit Ridership Information - Phil called the TCC members attention to the ridership information included in their packets.

Adjournment

With no other business to consider, the January 19, 2011 meeting of the CRMPO TCC was adjourned with a motion made by Mr. Jonathan Marshall and seconded by Mr. Ben Warren. The next meeting will be February 16, 2011 at Salisbury City Hall.