

MINUTES

TECHNICAL COORDINATING COMMITTEE

Wednesday, January 15, 2014

North Carolina Research Campus
1st Floor CORE Lab Building
150 Research Campus Drive
Kannapolis, North Carolina 28081

Members:

Joe Wilson
Dan Peters
Jeff Wells
Jonathan Marshall
Josh Watkins
Macon Sammons, Jr.
Scott Cole
Diane Hampton
Linda Dosse
Wendy Brindle
David Pugh
Ed Muire

City of Concord
Town of Granite Quarry
City of Kannapolis
Cabarrus County
Town of Harrisburg
Town of East Spencer
NCDOT-Div. 10
NCDOT-Div. 9
NCDOT-TPB
City of Salisbury
Town of Midland
Rowan County, Town of Cleveland, Town of Spencer

Others:

Phil Conrad CRMPO Director
Wilmer Melton Kannapolis
Connie Cunningham CRMPO Staff
Susie Morris Cabarrus County
Rob Walter Concord Airport
Natasha Tinsley NCDOT TPB
Eric Smallwood Harrisburg
James Lin NCDOT-PTD

Call to Order

TCC Chairman Ed Muire called the January 15, 2014 meeting of the Cabarrus Rowan MPO TCC to order at 12:20 pm. Chairman Muire welcomed everyone to the meeting. He asked that guests please introduce themselves. Josh Watkins from the Town of Harrisburg introduced Eric Smallwood also with the Town of Harrisburg. Jonathan Marshall from Cabarrus County introduced the County's alternate representative Susie Morris, Linda Dosse with NCDOT-TPB introduced a trainee who came with her, Natasha Tinsley and James Lin from NCDOT-Public Transit introduced himself.

Chairman Muire continued on by asking if there were any additions or corrections to the agenda. Phil Conrad made a request to add two items under Reports. The first item was a resolution submitted by the Centralina Council of Governments and the second item was an MTIP Amendment for the Old Beatty Ford Road project. By consensus, TCC members agreed to add the items and approve the agenda.

Chairman Muire asked if there were any speakers from the floor. With none heard, Chairman Marshall moved on to the next item of business.

Approval of Minutes

Chairman Muire called members' attention to the minutes of the October 16, 2013 TCC meeting. He asked members for any comments or corrections to the minutes. With no

comments or corrections being noted, Josh Watkins made a motion to accept the minutes as presented. Jonathan Marshall seconded the motion and TCC members followed with a unanimous vote to approve.

Nomination and Election of TCC Vice-Chair

Phil Conrad, CR MPO Director informed TCC members that the Cabarrus Rowan Metropolitan Planning Organization's Bylaws state that a new TCC Vice-Chairman must be elected each year. The TCC Vice Chairman rotates to the Chairman position automatically in the next year. Phil continued by stating that the TCC Chairman must also rotate between jurisdictions in Cabarrus and Rowan Counties. With that in mind, Phil advised members that they would need to nominate and elect a Vice Chairman from Cabarrus County for 2014. Chairman Muire asked if there were any nominations for the position of Vice-Chair. Jonathan Marshall made a motion to nominate David Pugh as Vice Chairman for 2014. Dan Peters seconded the motion. At that point, Chairman Muire asked if there were any other nominations. Jeff Wells addressed TCC Chairman Muire and nominated Joe Wilson as Vice Chair for 2014. With no second being heard, Chairman Muire acknowledged the first nomination and second of Mr. David Pugh. TCC members voted unanimously to elect David Pugh TCC Vice Chair for 2014.

Strategic Transportation Investment New Projects

Phil reported to members that since the passage of the new Strategic Mobility Formula (SMF) by the NC General Assembly, CRMPO staff has been working to prepare a draft list of projects for the next TIP which is due in the spring of 2014. Phil explained that these lists are based on a regional and division tier system as outlined by the SMF. The CRMPO will have an opportunity to assign points to a minimum of 16 regional tier projects and 16 division tier projects.

Phil continued by stating that scoring of the existing projects should be released by January 21, 2014. Any new projects will need to be entered into the NCDOT electronic scoring template no later than February 17, 2014 to be considered. He went on to say that the CRMPO will have an opportunity to assign points to projects by July 31, 2014. He then called TCC members' attention to Attachment 4, which was a list of new project requests for the *Draft* Strategic Transportation Investment (STI). Phil reviewed for the members the information contained in the Attachment and then provided an opportunity to all jurisdictions who were submitting new projects to speak to the members about their projects.

Mr. Josh Watkins and Eric Smallwood of Harrisburg presented the Town's request for a Greenway Trail located on Back Creek at Caldwell Road to Back Creek at Robinson Church Road. They provided a handout containing a description of the project, maps, resolution of support and surveys. Mrs. Wendy Brindle with the City of Salisbury presented a request for a Highway project at the intersection of Newsome Road and Innes Street to Bendix Drive in Salisbury. The application consisted of a description of the project, resolution of support, and a map. David Pugh from the Town of Midland presented two projects to the TCC members for consideration. Both were for sidewalks and bike lanes projects. The first project would cover an area on both sides of the street along Main Street, the second project would be approximately one mile in length on both sides of Broadway Avenue. Both applications provided project descriptions, a resolution of support, and a map. The final two projects were

presented by Joe Wilson from the City of Concord. The first project request was for Pedestrian/Bike Connectivity along Bruton Smith Blvd and Weddington Road from US Highway 29 to the Rocky River Greenway at Fire Station #11. The second and final project request was a Highway/Bridge project that would be located at the intersection of Concord Mills Blvd and Entrance #1 at Kings Grant Pavilion. This project is to construct a two lane grade separated directional left flyover. Concord's applications contained project descriptions, photos of the requested projects, maps, and resolutions of support for the projects.

After all new projects had been presented and thoroughly explained Chairman Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing the new project requests for STI quantitative evaluation. Jeff Wells seconded the motion and TCC members voted unanimously to approve.

Draft Local Priority Methodology

MPO Director Conrad informed TCC members that as a result of Session Law 2012-84, the Department is required to develop a process for standardizing or approving MPO local input methodologies. Phil called members' attention to a letter included in their packets as Attachment 5A that is the written request. CRMPO staff Phil stated, have already submitted two drafts of the Cabarrus-Rowan local input methodology to NCDOT for their review and are close to getting final approval. Recently NCDOT staff issued a statement stating that local input methodology must be approved by May 1, 2014 in order for any MPO to assign points under the new STI law. As part of the submitted draft, an aviation and transit component has been added to the local methodology as well. Phil called members' attention to the Draft methodology labeled as Attachment 5B in their packets. The attachment outlined the schedule, applicability, and the public input process that will be used in the point assignment process.

Scott Cole, NCDOT Division 10, reported to members that Divisions are developing a new methodology as well. After review and discussion, Jonathan Marshall made a motion to recommend that the CRMPO TAC consider releasing this Draft methodology for public comment. David Pugh seconded the motion and the TCC followed with a unanimous vote of approval.

2040 MTP and Transportation Conformity Update

Phil reported to members that CR MPO staff has been working with the Metrolina Regional Partners on the Transportation Conformity Analysis and Determination Report. The report Phil explained, demonstrates that the financially constrained MTPs in the Metrolina Region meet national ambient air quality standards. This report also certifies that the Transportation Improvement Program (TIP) is a subset of the 2040 MTP and that the conformity Report is consistent with the recently approved State Implementation Plan (SIP) by the EPA.

Phil called members' attention to an Executive Summary in their packets that detailed the purpose of the Transportation Conformity Analysis and Determination Report. He also reviewed for members the status of the Conformity requirements emission comparisons for the Gaston MPO area, the Cabarrus Rowan MPO area and the Charlotte Region TPO area. After review and with little discussion, Jonathan Marshall made a motion to recommend that the CRMPO TAC consider releasing the 2040 MTP and Metrolina Conformity Determination Report for public

comment. Josh Watkins seconded the motion and TCC members followed with a unanimous vote of approval.

FY 2014-2015 Draft UPWP

Phil Conrad reminded TCC members that each year the CRMPO must develop and adopt a Unified Planning Work Program (UPWP). The UPWP is the CRMPO budget and it follows the state fiscal year of July 1, 2014 to June 30, 2015. The UPWP identifies the planning tasks, responsible agencies and funding sources for regional transportation planning activities to be conducted with the planning area during the next fiscal year. The projects include MPO planning activities undertaken by local agencies, the NCDOT added a line item for Regional Model and MTP Maintenance. Phil reviewed Attachment #7, the Draft UPWP with the TCC members and reported this item would come back before them at a future meeting.

Resolution Designation Federal 5310 Funds Recipient

Phil reported that NCDOT is requesting each MPO/TMA designate a recipient for the federal 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funds. In order for any local entity to receive these limited funds, a letter to the Governor and a resolution must identify the designated recipient. Phil explained that the City of Concord serves as the lead agency for transit planning funds and the RIDER Transit System funding. The City is currently serving as a direct recipient of federal FTA funds for RIDER Transit System and is currently the only eligible entity for those FTA funds. Phil went on to further explain that the City would be required to meet all of the federal guidelines in order to draw down the funds directly under the 5310 program.

Phil called TCC members' attention to Attachment #8 in their packet which was a Draft Resolution designating the City of Concord as the recipient of the federal 5310 funds. After review of the resolution, Jonathan Marshall made a motion to recommend that the CRMPO TAC consider endorsing a resolution designating the City of Concord as the recipient for the federal Section 5310 Program funds. Macon Sammons, Jr. seconded the motion. TCC member voted unanimously to approve.

Reports/CRMPO Business

- ✓ Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Diane Hampton from NCDOT Division 9 called TCC members' attention to a spreadsheet of updates on the Rowan County projects included in their packets. Scott Cole provided TCC members with a handout of Division 10 project updates and reviewed them.

Linda Dosse from NCDOT TPB reported to the TCC members that she was contacted by the NCDOT TPB Coordinator for the Stanly County RPO regarding a CTP amendment they are preparing. Linda pointed out on a map to TCC members that a very small portion of southern Cabarrus County would be involved in their project. Linda wanted to give TCC members a heads up that the RPO will at some point contact the CRMPO requesting a letter of support for their project.

- ✓ Functional Classification Maps – Linda Dosse, NCDOT TPB reported to TCC members regarding the status of the updates and revisions to the CTP maps. Phil Conrad

reported that CRMPO staff submitted all maps quite some time ago and inquired as to whether or not the maps were now completed incorporating corrections and revisions. Linda stated that there were still some items to finish. She stated that Rockne Bryant with NCDOT TPB actually has been working on the maps and has the data still needed. By consensus, TCC members requested that Linda provide them with a marked up map of what final items need to be addressed. Linda also reported that the 2035 Problem Statements are complete but Problem Statements and Purpose and Need Statements will need to be redone for the new CTP. Joe Wilson requested that Linda provide the CRMPO TCC with a list of what data she already has so the MPO will know what they still need to provide her.

- ✓ East Innes Street Corridor Study Update – Mrs. Wendy Brindle from the City of Salisbury reported that the City has already completed three charettes and has now held a public meeting on the project.
- ✓ MTIP Amendment – Phil provided TCC members with a handout that contained a Draft MTIP Amendment Resolution for project W-5516 Old Beatty Ford Road relocation. The project would relocate the existing road with a grade separation over I-85. After review Macon Sammons, Jr. made a motion to recommend that the CRMPO TAC endorse the resolution to amend the MTIP. Chairman Muire seconded the motion and TCC members voted unanimously to approve.
- Resolution Submitted By Council of Governments – A handout was provided to TCC members regarding a *Draft* Resolution to Improve Oversight, Coordination and Execution of Locally Administered Projects in the Greater Charlotte Region. After review of the proposed resolution, TCC members agree by consensus that the tasks outlined in the proposed *Draft* resolution were not needed and would provide little value to the CRMPO.

Informational Items

- Concord Express, Salisbury Transit, Rowan Express, Cabarrus Links and RIDER Transit Ridership Information - Phil called the TCC members' attention to the ridership information included in their packets.
- Next scheduled meeting is February 19, 2014.

Adjournment

With no other business to be considered, Macon Sammons, Jr. made a motion to adjourn the January 2014 meeting of the Cabarrus Rowan MPO TCC. David Pugh seconded the motion and the meeting was adjourned.