

## **MINUTES**

### **TECHNICAL COORDINATING COMMITTEE**

**Wednesday September 20, 2006 – 12 Noon**

**Cabarrus Regional Chamber of Commerce**

#### **Members:**

Ed Muire  
Jeff Young  
Dan Mikkelson, Chair  
Lindsey Hobbs  
Mike Byrd  
Linda Dosse  
Barry Moose  
Joe Wilson  
Brett Abernathy  
Rick Mason

Rowan County,  
Town of Cleveland  
City of Concord  
City of Salisbury  
City of Kannapolis,  
Town of China Grove  
Midland, Harrisburg  
& Mt. Pleasant  
NCDOT - TPB  
NCDOT – Division 10  
City of Concord  
NCDOT – Division 9  
NCDOT - TBE

#### **Others:**

Kenneth Geathers  
Phil Conrad  
Leah Wagner  
Ritchie Hearne  
Rob Walter  
Mike Nunn  
Alena Cook  
Connie Cunningham

Town of East Spencer  
CRMPO Planner  
NCDOT– Division 10  
NCDOT – Division 10  
Concord Regional Airport  
CRMPO Director  
NCDOT - TPB  
CRMPO Staff

#### **Call to Order**

The TCC Chairman Dan Mikkelson called the September 20, 2006 TCC meeting to order. Chairman Mikkelson welcomed the members and asked all present to introduce themselves. Chairman Mikkelson did the role call and determined there was a quorum present to conduct the meeting. TCC Chairman Mikkelson then asked if there were any additions or corrections to the agenda. With no additions or corrections coming from the TCC members, TCC Chairman Mikkelson continued on to the next item of business.

#### **Approval of Minutes**

TCC Chairman Mikkelson asked for comments or corrections to the minutes from the May 31, 2006 TCC meeting. Mr. Ed Muire made a motion to approve the minutes as presented and Mr. Joe Wilson seconded the motion. The TCC followed with a unanimous vote.

#### **DRAFT 2007-2013 TIP**

Mr. Phil Conrad reported to the TCC members that the NCDOT Board of Transportation released the Draft TIP on September 6, 2006. Mr. Conrad explained that the TIP included highway, bicycle, pedestrian, rail and transit projects for the fiscal years 2007 to 2013. As part of the development of the Draft 2007-2013 TIP, Mr. Conrad told the TCC members that the CRMPO submitted a priority list to NCDOT in the fall of 2005. He went on to explain that the final State TIP is expected to be adopted by the NCDOT Board of Transportation in December 2006. Mr. Conrad called the TCC members attention to a funding report included in their agenda packets for the highway portion of the Draft 2007-2013 TIP and also to a summary report of any schedule changes for major highway projects between the 2006-2012 TIP and the Draft TIP. After TCC members reviewed the reports, by consensus the TCC

members recommended to TAC that a meeting be arranged with NCDOT to discuss the Draft 2007-2013 TIP.

### **Request to Join CRMPO by Town of East Spencer**

Phil Conrad informed the members of the TCC that the Town of East Spencer has expressed an interest in becoming a member of the Cabarrus Rowan MPO. He explained that with the addition of this town, the MPO membership would expand to 16 jurisdictions and would mean that every jurisdiction in Cabarrus and Rowan Counties would now be members of the CRMPO. Mr. Conrad told the TCC members that the addition of the Town of East Spencer will necessitate the execution of a new Memorandum of Understanding (MOU) between all the CRMPO members. He called attention to a letter included in their agenda packets from the Town of East Spencer requesting their inclusion in the CRMPO. After review of the enclosed letter, Mr. Mike Byrd made a motion to recommend TAC approval of the addition of the Town of East Spencer to the CRMPO. Mr. Ed Muire seconded the motion and the TCC members followed with a unanimous vote of approval.

### **Reports / MPO Business**

- Local Reports -MPO/TPB/NCDOT Division 9 & 10 – Mr. Brett Abernathy, NCDOT Division 9 staff member, reported on pending projects for Division 9 and referred to a handout included in the agenda packets.
- MPO Street Appendix – Phil Conrad reported that this is still a work in progress, but that it is very close to being complete. By consensus, the TCC members agreed to hold a subcommittee meeting in the next thirty days to begin completing this project. Phil also reported that he is in the process of visiting all jurisdictions within the CRMPO to review not only the Appendix, but to also assist in any transportation/transit needs individual jurisdictions may have.
- CTP Workshop – Phil Conrad reported to the TCC members that he and Mr. Dan Mikkelson, TCC Chair, had recently attended a workshop held by NCDOT where NCDOT presented the elements of the Comprehensive Transportation Plan and its format.
- State Open Meeting Law – Phil Conrad called the TCC members attention to a letter in their agenda packets from Mr. Mike Bruff, NCDOT Transportation Branch Manager regarding State Open Meetings and Open Records Laws.
- MPO Conference – Phil Conrad and Connie Cunningham reported to TCC members that the NCAMPO Conference is coming up on October 25-27, 2006 and is being held at the University Hilton in Charlotte.
- Safe Routes to School – Phil Conrad informed the TCC members that included in their packets is an informational paper on the Safe Routes to School program.
- HOV-HOT Study – Phil called TCC members attention to an email letter included in their agenda packets from Mr. Tim Gibbs, Charlotte Department of Transportation regarding the proposed Charlotte Region HOV/HOT Study. By consensus, the TCC members requested Phil to get additional information on this proposed study and report back to TCC members at the next regularly scheduled meeting.

### **Information Items**

- Concord Express Ridership - Phil Conrad called the TCC members attention to the ridership information included in their packets

### **Adjournment**

With no other business to consider, Mr. Mike Byrd made a motion to adjourn the meeting. Ms. Linda Dosse seconded the motion and all TCC members voted unanimously to adjourn. The next scheduled meeting will be Wednesday, October 18, 2006 at the City Hall in Salisbury.